

KingsGate School

TO KNOW, TO LOVE, TO SERVE

Application Forms



Application for Entry to KingsGate School

Process for application to Kingsgate School.

Before students are eligible to enrol at KingsGate School, the following process must be completed:

1. Submission of Application Forms with necessary supporting documentation (to ensure your application is complete, use the checklist below)

Check list for completing your application.

- Section A (general and background information) complete.
- Section B completed and signed, by both parents where possible.
- Section C (Attestation form for preferential applicants) forwarded to Minister for completion.
- A copy of the latest **school report** (for students who have attended a previous school).
- A copy of the student's **Birth Certificate** or **Passport**.
- A copy of the student's **Immunisation Certificate** signed by their GP.

If applicable:

- Non-NZ citizens who are Permanent Residents of NZ must provide a copy of their **Residency Visa and Residency Permit**

2. Receipt by the school of completed Section C (Attestation Form) from pastor (if application is for a preferential enrolment)
3. An interview is held with the school's enrolment personnel (usually principal and Board chairperson)
4. Official acceptance and an Induction Pack is received from the school.

Please forward your completed application to:

Enrolment Officer
KingsGate School
53 Victoria Street
Pukekohe 2120

KingsGate School

TO KNOW, TO LOVE, TO SERVE

Contents:

Application for Entry to KingsGate School.....	2
Contents:.....	3
Section A.....	4
General Information.....	4
Student Information.....	4
Family Details.....	5
Custodial Parent/s.....	6
School Directory Publication.....	6
Parents' Statement.....	7
Section B.....	8
Parent Commitment Form.....	8
Conditions of Enrolment.....	10
Privacy Act Permissions.....	11
Declaration.....	11
School Entry Permissions.....	12
Section C.....	13
Preferential Applicants.....	13
Attestation Form.....	13

Section A

General Information

Student Information

Surname: _____ Gender: _____

First Names: _____ Preferred Name: _____

Date of Birth: _____ Present Year level: _____

Proposed year of admission: _____

Present school/pre-school: _____

Hours attended per week: _____ Number of years attended: _____

Proposed level of admission: _____ Term of admission: _____

Country of Birth: _____ Current Church Attending: _____

Citizenship: _____

Language spoken at Home: _____ Ethnic Group: _____

Iwi Affiliation _____

NZ Residency (overseas students) Yes No

Special learning requirements or existing medical conditions

Family Details

Father/Stepfather/Caregiver

Surname: _____

First Names: _____

Title:(Mr, Mrs, Ms) _____

Home Address: _____

Town: _____

Country: _____

Phone Home: _____

Phone Work: _____

Mobile: _____

Fax: _____

Email: _____

Church attending: _____

Occupation: _____

Business Name: _____

Business Address: _____

Mother/Stepmother/Caregiver

Surname: _____

First Names: _____

Title:(Mr, Mrs, Ms) _____

Home Address: _____

Town: _____

Country: _____

Phone Home: _____

Phone Work: _____

Mobile: _____

Fax: _____

Email: _____

Church attending: _____

Occupation: _____

Business Name: _____

Business Address: _____

Custodial Parent/s

Student lives with:

Both parents Mother Father Other

Other (specify name & relationship):

Are there legal custodial arrangements? If so please state.

Are invoices to be sent to the Home Address? If not please specify.

Mailing Address (if different to home address.)

If separate addresses, do you wish both caregivers to receive Reports, Newsletters, etc?

Yes No

Siblings of the applicant who are current or past pupils of KingsGate School

Name: _____ Year Level: _____

Name: _____ Year Level: _____

Name: _____ Year Level: _____

Siblings of the applicant who are currently on the waiting list or applying for admission to KingsGate School

Name: _____ Year Level: _____

Name: _____ Year Level: _____

Name: _____ Year Level: _____

School Directory Publication

Permission is given to publish the following details in the school directory

Child's name Family address Family email address

Parent's names Family phone number

(Note, if shared custody, please specify which parents details)

Section B

KingsGate School Statement of Faith

KingsGate School is non-denominational. Whilst teachers and school families represent many different Christian congregations, we hold to the following truths:

- a) We believe in the Triune God, eternal in three persons, Father, Son and Holy Spirit One God, the only living and true God, the Creator of Heaven and Earth.
- b) We believe in Jesus Christ, the only begotten Son of the Father; that He was conceived by the Holy Spirit, born of a virgin, crucified, died and was buried, was resurrected from the dead and ascended into Heaven; that He is presently at the right hand of God the Father as Prophet, Priest and King and will personally return to earth in power and glory to judge the living and the dead.
- c) We believe that the Holy Scriptures of the Old and New Testaments as originally given are the inspired and infallible record of the Revelation of God to man, and are the supreme authority in all matters of life and faith.
- d) We believe in the sovereignty of God in creation, providence and redemption.
- e) We believe God's acts of creation, and not evolution, are responsible for the origin of all things, and that creation according to the Biblical record is an historical event.
- f) We believe in the providence of God whereby He upholds the universe, governs the world, supplies the needs of His creatures and brings His will to pass.
- g) We believe that man was created in the image and likeness of God to have dominion over the Earth and to do all things to the glory of God.
- h) We believe in man's universal fall into sin through Adam's transgression and in his subsequent guilt, depravity, judgment and condemnation.
- i) We believe in the free offer of salvation to all men and the necessity of faith in the Lord Jesus Christ to be saved.
- j) We believe that to those who believe God imputes righteousness – not on account of their faith or good works but because of God's grace.
- k) We believe in the necessity of the work of the Holy Spirit to apply the benefits of Christ's redemption to individual sinners, working in them at times regeneration, faith, repentance, sanctification, and glory to God.
- l) We believe the Holy Spirit's indwelling of the believer begins at regeneration and enables the believer to continuously die unto and be forgiven for sin and to live unto righteousness.
- m) We believe in one Holy, universal Church, the Body of Christ, to which all God's redeemed people belong and in which they are united through the Spirit.

Parent Commitment Form

(To be completed by BOTH parents, where both are supporting this application)

1. I have read understand the KingsGate Statement of faith and... (please tick one)
 I share the same beliefs and values.
 I do not share the same faith point-of-view, but understand it is this statement of faith which influences all teaching and management at KingsGate School.
I agree to support the practical application of this statement of faith in the teaching of my child/ren.
2. As a parent of a child at KingsGate School I recognise that the home and the church are God's twin educational institutes and that it is therefore vital that the school and the home work together in close co-operation.
3. I agree to support the school staff and the school rules of courtesy, conduct and dress.
4. I will read and seek to understand the discipline procedure of the school. In brief, it is based on providing considerate and loving authority that genuinely serves children, and administering justice – learning to accept the small duties and habits necessary for living and working together which, in turn, help the child to understand the bigger commitments. In being just we have to respect the person's individuality, just as God respects us.
5. I support the school staff and board in recognising the need to discipline students for behaviour and actions that detract from the learning atmosphere and objectives of KingsGate.
6. I realise that from time to time children take issue with actions and criticise statements which they do not agree with. This being normal for children, if this should occur, I will call the school immediately for details if I have a question concerning the incident.
7. I further realise that building strong relationships with my child's teacher, to aid in the training of my child, is as much my responsibility as it is the school's. Therefore, I will support the staff and programme, co-operate with them in discipline, lay a spiritual foundation through Godly example in the home. I will support the spiritual training of the school, follow through with any work assignments or slips to be signed, see that the children reach school on time, send written reasons for absence or lateness.
8. I will co-operate in training the children to respect school property and will pay for the replacement of any property that my child has abused beyond repair.
9. I agree to ensure my child is dressed in correct school uniform, as prescribed by the school, while at school functions where the school uniform is required. If for any reason my child is not in correct uniform I will notify the school and immediately take the necessary actions to complete their uniform.
10. I realise the importance of Parent Meetings for home/school communication. I will endeavour to attend these meetings.
11. I agree that the fees for the education of my child/ren at KingsGate will receive priority in my budgeting and will be paid by the required date. Should circumstances prevent me from paying fees in full by the due date, then I will immediately contact the proprietor and discuss alternative arrangements.
12. I will endeavour to co-operate with the school in all matters, realising that when we function in the spirit of unity it is then that God will command His blessing to be on the school.
13. I agree to give the school board a full term's notice, in writing, if I decide to withdraw my child at any stage and for any reason.
14. I will assist in positively publicising the school and its programmes among friends and family.

SIGNED

Father/Guardian _____

Mother/Guardian _____

Date _____

Date _____

Conditions of Enrolment

I/We the undersigned accept as conditions of enrolment that:

- KingsGate School exists “To be a Christian community of learning that nurtures young people towards their full potential as servant leaders in the kingdom of God.” (The School Mission Statement).
- We will notify the School of any change in the information contained in the Application Form as soon as is reasonably possible.

FEES AND DONATIONS

(Paid to Franklin Christian Education Trust)

The fee structure is made up of two components:

1. \$1700 Compulsory Attendance dues
(Used by the NZCPT (our Proprietor) to meet property costs as these are not funded by the Ministry of Education for integrated schools)
2. \$460 Special Character Donation
(Used by the school to ensure it is able to deliver its special Christian character)

Total amount to be paid per student, per year: \$2,160.00

- I/We accept responsibility for the payment of school fees as set out above.
- Where school fees remain unpaid and no arrangement has been made between us and the School as to their payment I/We agree to pay debt collection fees.
- The Board reserves the right to review any fee and it will notify us in writing of any change.
- I/We acknowledge that we will inform the school a term in advance if I/We wish to withdraw my/our child(ren). Failure to do so will require me/us to pay a term’s fees for each child in lieu.

ATTENDANCE

I/We accept that:

- The School requires punctual and regular attendance from all students.
- The School must be contacted to explain any lateness or absence.
- Leave from School during term time must be applied for in writing beforehand and is granted at the Principal’s discretion.

STANDARD OF CONDUCT

- I/We will ensure that the policies and rules as laid down by the Board of Trustees and School Management are followed.

Privacy Act Permissions

- I/We acknowledge that these records will be held and used by KingsGate and any other organisation or group that functions under the auspices of the School for any lawful activity that these bodies undertake.
- I/We acknowledge that the information we have provided will be used to determine whether or not the applicant is offered a place at KingsGate School.
- I/We are aware of our rights to have access to the information, to request correction of it, to be informed of any action taken in response to such a request and to have attached to the information a statement that we have requested a correction. We agree to pay any reasonable charges in connection with these requests.
- I/We acknowledge that the information may be provided to education authorities if required by law.
- I/We authorise the School to obtain any information about the applicant that may be necessary to achieve the purpose of educating the School's pupils and to disclose any information obtained during the course of the applicant's education to the applicants parents.
- I/We acknowledge that if any information required by this application form is not provided, the application may be rejected.
- I/We give permission for the school and any other organisation or group that functions under the auspices of the school, to collect, store, pass on and dispose of information for any lawful activity that these bodies undertake.
- Also, I/we give permission for the school to publish in the school newsletter, on the school website or in other promotional material, my/our child's name and/or photograph.

Declaration

I/We have read the above Parents Commitment, Conditions of Enrolment and Privacy Act and agree to abide by these conditions.

I/We hereby submit an application for a place at KingsGate School.

SIGNED

Father/Guardian _____

Mother/Guardian _____

Date _____

Date _____

School Entry Permissions

Please sign to indicate that, should your application be successful, you give permission for various school activities and actions. The permissions given in this form ensure students are able to participate fully in all opportunities provided by the school.

I/We, _____, give permission for my/our child/ren,
_____, to do the following:

- Have their hearing and vision tested as part of the school's routine testing cycle. Yes No
- Attend all school trips organised by the school designed to support their classroom learning or to provide education outside the classroom. Yes No
- Exit the school property for purposes related to physical exercise, including participation in fitness programmes, Sport and Physical Education classes and inter-school sports days. Yes No
- Participate fully in any service opportunity provided by the school, including those that involve exiting the school property such as rest home visits. Yes No
- Travel in other parent's cars where it is necessary to do so in order to attend any of the above mentioned activities. Yes No

Signed: _____

Date: _____

Name/s (please print): _____

Section C

Preferential Applicants

Please return to:
Enrolment Officer
KingsGate School
53 Victoria Street
Pukekohe 2120

Attestation Form

To be completed by a recognised leader of the church congregation at which the applicant worships.

This document must be posted directly to our school office by the person signing this document.

Under no circumstances is it to be given back to the applicant requesting it because of the confidential nature of the information you provide.

KingsGate School is a state-integrated school with a defined 'special character'. The special character is decidedly Christian, broadly evangelical, and traditional in its biblical ethics and morality. Preferential applicants are committed and practising Christians.

The Private Schools Conditional Integration Act (1975) defines 'preferential applicants' as those who have established a particular connection with the school through a demonstrated commitment to its special character.

Name of applicant family _____

Name of student/s _____

Name of attestee _____

Name of church _____

Denomination _____

The applicant(s) attend(s) this church – (please tick appropriate box)

Husband

- regularly
 irregularly
 seldom

Wife

- regularly
 irregularly
 seldom

Child(ren)

- regularly
 irregularly
 seldom

Church members

Yes No

How would you describe their Christian walk?

Positions of service

Comments

Signed _____ Designation _____

Date _____