



KINGSGATE SCHOOL

To know, to love, to serve. Kia mohio, ki te aroha, ki te mahi.

TEACHER APPLICATION PACK



Year 4 Classroom Teacher: Part-Time, Permanent (0.6)



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A LETTER OF THANKS AND WELCOME FROM THE PRINCIPAL

Dear applicant,

I want to thank you for taking an interest in our school and applying for this position. You are indeed taking the first step into potentially obtaining what is a unique and exciting position at our school. Let me explain why.

KingsGate is currently a small state-integrated school of 114 students hunkered down in quiet corner of Pukekohe, South Auckland. However, we have been on a significant journey of development! Next year (2021) has been timed to be our last year on our current site. Our Land Trust have been diligently developing a vision for the expansion of Christian education in South Auckland which God-willing, will see us transition to a new site and a new school in 2022, not too far from our current location. You can see an artist impression of the new school build on the home page of our school's website. This ultimately means that you will be joining a team that is developing a new and exciting pedagogy, one that is both at the forefront of educational best practices while being soundly embedded in a Christian worldview. Therefore, by joining us now you will get to be part of the new KingsGate School's foundation staff. Most teachers in their entire professional lifetime will never get the chance to experience such a significant moment in the development of a school or their own practice. We hope that you'll join us on this journey.

In regard to the position itself there are some important things that you need to know.

1. To be able to teach at KingsGate School you must be a practicing Christian and you must agree to and abide by our "Statement of Faith" on page 3 of this document.
2. The position is initially 0.6, or three days a week, however the Board would like to see this position grow to 5 days a week. Therefore, it's important that any applicant for this position is comfortable initially with working 3 days a week but must be willing to grow with the role.
3. You will be sharing the responsibility of leading the learning of our Year 4's in 2021 alongside Miss Tetley-Jones who is also our school's deputy principal and SENCo.

There are also some core ideals and expectations that permeate our culture and identity as a school. As a potential colleague it's important that you evaluate your ideals against ours to see if they align. At KingsGate School we believe...

- that every person in the school has God-given natural talents.
- that these talents are to be used to honour God first and foremost.
- that we give our best first time, every time, in everything we do.
- that we need to be *our* best, not necessarily *the* best at everything we do.
- that is absolutely okay to be the best at something but that if we are, our talents must be used to develop others, not used at the expense of others.

I hope the information above has helped you with your application. If you would like to ask any more questions about the role or the school please feel free to call and ask for me personally. I'd be more than happy to chat to you.

Go well and God bless

Jared Stein – KingsGate School Principal



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STATEMENT OF FAITH

KingsGate School is non-denominational. Whilst teachers and school families represent many different Christian congregations, we hold to the following truths:

- A. We believe in the Triune God, eternal in three persons, Father, Son and Holy Spirit One God, the only living and true God, the Creator of Heaven and Earth.
- B. We believe in Jesus Christ, the only begotten Son of the Father; that He was conceived by the Holy Spirit, born of a virgin, crucified, died and was buried, was resurrected from the dead and ascended into Heaven; that He is presently at the right hand of God the Father as Prophet, Priest and King and will personally return to earth in power and glory to judge the living and the dead.
- C. We believe that the Holy Scriptures of the Old and New Testaments as originally given are the inspired and infallible record of the Revelation of God to man and are the supreme authority in all matters of life and faith.
- D. We believe in the sovereignty of God in creation, providence and redemption.
- E. We believe God's acts of creation, and not evolution, are responsible for the origin of all things, and that creation according to the Biblical record is an historical event.
- F. We believe in the providence of God whereby He upholds the universe, governs the world, supplies the needs of His creatures and brings His will to pass.
- G. We believe that man was created in the image and likeness of God to have dominion over the Earth and to do all things to the glory of God.
- H. We believe in man's universal fall into sin through Adam's transgression and in his subsequent guilt, depravity, judgment and condemnation.
- I. We believe in the free offer of salvation to all men and the necessity of faith in the Lord Jesus Christ to be saved.
- J. We believe that to those who believe God imputes righteousness – not on account of their faith or good works but because of God's grace.
- K. We believe in the necessity of the work of the Holy Spirit to apply the benefits of Christ's redemption to individual sinners, working in them at times regeneration, faith, repentance, sanctification, and glory to God.
- L. We believe the Holy Spirit's indwelling of the believer begins at regeneration and enables the believer to continuously die unto and be forgiven for sin and to live unto righteousness.
- M. We believe in one Holy, universal Church, the Body of Christ, to which all God's redeemed people belong and in which they are united through the Spirit.

I agree with the KingsGate School statement of faith.

Signed:

Note: If you do not have a digital signature please just type your name. If accepted for an interview you can sign your name then or upon appointment.

Date:



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REQUIRED INFORMATION AND DOCUMENTS

PERSONAL DETAILS:

To process the application, we need your personal details. The Personal Details Form can be found on page 6 of this application pack. Please ensure this section is filled out in its entirety.

PROFESSIONAL AND PERSONAL REFERENCES:

We require the names and contact details of:

- 2 professional referees. Ideally one would be a peer e.g. another teacher while the other referee would ideally be the principal of the school you are wishing to leave. We understand that on some occasions this last request may not always be possible due to extenuating circumstances in which case we would ask your referee to be a colleague who is in a more senior position than yourself e.g. syndicate leader, deputy principal etc. This person does not necessarily have to come from the school you are presently at.

In terms of your identifying your professional referees our desire is twofold.

1. We do not wish to put you in a position where you feel you cannot apply for the position at KingsGate based on what is occurring at the school you may presently be employed at.
2. We do not wish to make your position untenable at the school you are presently at if senior management become aware you are looking for other positions and are not embracing your desire for change and actively assisting you in it.

- 2 Personal Character Referees. Ideally these will be people who know you well and may potentially know you outside of work. It is acceptable for a colleague to be a character referee but be aware questions asked of said referee would be focused more around your character than your professional ability.

The Professional and Personal References Form can be found on page 8 in this pack.

A COVERING LETTER:

This is an important document for KingsGate in the teacher selection process and no application will be considered without one. A covering letter to the KingsGate School Appointments Committee should...

- indicate to the committee that you have taken time to research our school.
- explain how your skills, natural talents, strengths and experience align to our needs, our culture and our identity. We appreciate that a beginning teacher (BT) only has a certain amount of experience, but you can be assured we will always look to appoint to our team the person most skilled for the position. Experience, or lack of should not deter anyone from applying.
- be approximately one A4 page in length.



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REQUIRED INFORMATION AND DOCUMENTS CONTINUED

A CURRICULUM VITAE

Following on from your covering letter your CV will help continue to colour the picture the Appointments Committee has of you. Where possible your CV should communicate the following:

- Work experience – period employed, position, duties and reason/s for leaving
- Formal qualifications (including dates)
- Experience relevant to the position advertised
- Other relevant training
- Subject strengths
- Extra-curricular school activities
- Personal interests including church, sporting and community activities

Please be aware that we may ask to sight the original copy of any qualifications referred to in your CV.

Please also note that unless otherwise stated or requested your CV should be in a digital format, preferably PDF but Word will be accepted as well. The reason we prefer PDF is that Word documents run the risks of becoming scrambled and sometimes unreadable if either applicant or employer has outdated versions. We will not accept hard copy CVs to honour our commitment to Gen Less and where at all possible no more than 2 sides of an A4 page.

PERSONAL STATEMENT

This is a short testimony of your faith and describes your understanding of the purpose of Christian Education. This can be found on page 7 of this pack.

DECLARATION

Signing the declaration acknowledges that all documents and responses to questions are to the best of your knowledge and belief are true and correct. This can be found on page 9 of this pack

SUBMITTING APPLICATIONS

Please submit all completed applications with any supporting documents to admin@kingsgate.school.nz

Please make the title of the email: Submission of Application: Teacher Position 0.6



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PERSONAL DETAILS FORM

The Board of Trustees is an EEO employer. The Board has also adopted the policy of only appointing teachers who are registered or eligible for registration to permanent positions.

Position applied for: 0.6 Classroom teacher Permanent

Full name:

Address:

Best contact phone number:

Email address:

Teacher registration number:

Teacher registration number expiry date:

Teacher registration type (i.e. full, provisional, STC):

Date of birth:

Marital status:

Age of any dependants:

Name of church attending:

Church denomination:

Name of church minister:

Church ministers best contact phone number:

- Are you willing for the Principal to contact the minister of your church for as an additional personal reference if required?

Note: I certify that the information given in this application is to the best of my knowledge correct. I understand that this may be verified.

Signature:

If you do not have a digital signature please just type your name. If accepted for an interview you can sign your name then or upon appointment.

Date:



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PERSONAL STATEMENT

Please provide us with your personal testimony of faith and describe your understanding of the purpose of Christian Education. Please keep your response to this page only.



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PERSONAL AND PROFESSIONAL REFERENCES FORM

PROFESSIONAL REFEREE 1

Name:

Place of work:

Work phone number:

Best personal contact number:

Email address:

Relationship to applicant:

PROFESSIONAL REFEREE 2

Name:

Place of work:

Work phone number:

Best personal contact number:

Email address:

Relationship to applicant:

PERSONAL/CHARACTER REFEREE 1

Name:

Place of work:

Work phone number:

Best personal contact number:

Email address:

Relationship to applicant:

PERSONAL/CHARACTER REFEREE 1

Name:

Place of work:

Work phone number:

Best personal contact number:

Email address:

Relationship to applicant:



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DECLARATION

The Board of Trustees has a policy to employ only the best available teachers to positions at KingsGate School. The Board has a policy stating that only teachers registered with the New Zealand Registration Board would be appointed to full or part-time permanent positions.

Have you ever been convicted of an offence against the law (apart from minor traffic) or otherwise know of any reason why you should not be employed to work in a school environment?

If yes, please give details of offense, or other reasons together with any comments you may wish to make.

You may be asked to provide a copy of the relevant Court record(s) obtained from the Registrar of the Court. Failure to provide correct and true details of any conviction or reason for possible unsuitability will make you liable to dismissal from the employment of KingsGate School Board of Trustees, should you be the successful applicant.

I am aware that this is a smoke, drug and alcohol-free school and agree to abide by this and other normal school policies and procedures if appointed. I agree to the KingsGate School BOT or its agents contacting any past or present employers, associates or professional colleagues in addition to the names supplied as referees. I declare that all the information given in this application and in my curriculum vitae is true and correct. I understand that this may be verified.

I have read and understand the statement of faith and should I be appointed to the position I will be able to be a role model of these tenets of faith.

I solemnly and sincerely declare that to the best of my knowledge and belief the information in this application is true and correct.

Applicant's signature:

If you do not have a digital signature please just type your name. If accepted for an interview you can sign your name then or upon appointment.

Date: